

KENYA MEDICAL ASSOCIATION
ELECTION RULES

(Approved August 2nd 2008 and Amended 9th November 2019)

SECTION I

NATIONAL ELECTIONS

1.0.0 PREAMBLE

- 1.1.0 The rules set out below shall be read in conjunction with section 36 and other relevant provisions of the Constitution, dated 09.11.2019, as amended from time to time.
- 1.2.0 They shall apply to all members without discrimination
- 1.3.0 They shall be reviewed by the Kenya Medical Association Trust, as and when necessary.

2.0.0 VOTING

- 2.1.0 Voting shall be carried out through Online Voting and Mobile Phone Voting.

3.0.0 NATIONAL OFFICE BEARERS

- 3.1.1 The following National Office Bearers of the Association shall be elected at Annual General Meetings (AGMs):

- (a) HONORARY PRESIDENT
- (b) HONORARY VICE PRESIDENT
- (c) HONORARY SECRETARY GENERAL
- (d) HONORARY TREASURER GENERAL
- (e) HONORARY ASSISTANT SECRETARY GENERAL

3.2.0 Terms of Office

The office bearers shall serve for a period NOT exceeding two- (2) years and shall be eligible for re-election, to the same office, if they so desire, for only one additional term of two- (2) years.

4.0.0 NATIONAL ELECTIONS COMMITTEE

- 4.1.0 There shall be a National Elections Committee, which shall consist of ALL members of the Kenya Medical Association (KMA) Trust.
- 4.2.0 The Chairman/Person (Convener) of the Trust shall be appointed by the National Governing Council.
- 4.3.0 The Secretary to the National Elections Committee shall be the Executive Officer of the KMA.
- 4.4.0 Members of the KMA Trust shall serve for periods NOT exceeding two- (2) years, renewable for another period of two- (2) years.
- 4.5.0 Members of the KMA Trust, shall be ineligible for election to any office in National Elections.
- 4.6.0 Quorums for meetings shall be two- (2).

5.0.0 FUNCTIONS OF THE NATIONAL ELECTIONS COMMITTEE

- 5.1.0 To organize and supervise the election process.
- 5.2.0 To send notices for elections to bona fide members.
- 5.3.0 To receive nomination papers.
- 5.4.0 To verify membership of candidates and their proposers.
- 5.5.0 To dispatch and receive ballot papers.
- 5.6.0 To decide on the mode of voting.
- 5.7.0 To present results of National and Division elections at Annual General Meetings.
- 5.8.0 To perform such other functions as may be necessary to achieve free and fair national elections.

5.9.0 The Chairman/Person shall be the Returning Officer, during National Elections, but in his/her absence he/she may nominate another member of the National Elections Committee to be the Returning Officer.

6.0.0 SUBSCRIPTIONS

6.1.0 Ordinary and Associate members shall be fully paid up by the end of the previous year (S. 3,4, 9 of the Constitution)

6.2.0 Privileged, Honorary and Corporate members shall be exempted from payments, as provided in the Constitution (S. 6, 7, 8).

7.0.0 ELIGIBILITY

7.1.0 ELIGIBLE

7.1.1 Requirements for Candidates and Proposers

7.1.2 The following shall be eligible to be proposed as candidates or to propose candidates.

(a) Ordinary and Privileged Members.

(b) They shall fulfill requirements of Rule 6.1.

7.1.3. Copies of Original Receipts (certified by Divisional Secretaries or Divisional Treasurers)

Candidates shall also present relevant certified copies of original receipts, as proof of payment of membership fees for the current and previous year.”

7.1.4. Curriculum Vitae, Statements and Photographs

Each candidate for nomination shall be required to provide his/her curriculum vitae, a statement and passport size colored photograph of himself/herself in accordance with Rule 9.1.2(b).

7.1.5 Endorsement

Divisional Offices shall endorse nominations of candidates.

7.1.6 Privileged, Honorary, Associate and Corporate members shall observe provisions of sections 6, 7 and 8 of the Constitution.

7.1.7. An Ordinary or Privileged Member is eligible to be proposed as a candidate if the member-

(a) Provides proof that he/she is a member in good standing for five (5) years (except for position of President for which a member must be in good standing for ten (10) years) and for avoidance of doubt ‘member in good standing’ means a member:

(i) who meets the requirements for the specific category of membership and is current on all obligations owed to KMA, including the annual payment of subscriptions; and

(ii) whose name has not been removed from the register or their licence cancelled pursuant to section 20 of the Medical Practitioners and Dentists Act, Cap 253; and

(iii) who has not been expelled from KMA pursuant to Article 12 (d) and 13 of the Articles of Association of KMA; and

(b) Has been in a leadership position in KMA, a Committee or a Division; and

(c) Has a Certificate of good conduct/police clearance certificate from the Directorate of Criminal Investigations.

7.2.0 NON - ELIGIBLE

7.2.1 The following shall NOT be eligible for nomination as candidates, or as proposers of candidates.

(a) Honorary, Associate and Corporate members.

(b) Members who have been convicted of criminal offences by competent courts of law.

(c) Candidates who fail to present Statements, in accordance with Rule 9.1.2 (b) and copies of original receipts of their membership fees (Rule 7.1.3) and passport size colored photographs.

7.3.0 VOTING

7.3.1 The following shall be eligible to vote.

• Ordinary and Privileged members.

7.3.2 The following shall NOT be eligible to vote

- (a) Associate, honorary and corporate members.
- (b) Members who have been convicted of criminal offences by competent courts of law.

7.4.0 PROXIES

7.4.1 The use of proxies at AGMs shall be allowed.

7.4.2 Any one member shall hold NOT more than two- (2) proxies.

7.4.3 Holders of proxies can attend AGMs to look after members' interests, except voting.

7.4.4 Members and their proxies shall comply with provisions of Rule 6.0, with regard to annual subscriptions.

7.4.5 Exclusion

- (a) Proxies shall NOT be allowed for election as National Office Bearers.
- (b) Proxies shall NOT be competent to vote for National Office Bearers.

8.0 NATIONAL ELECTIONS TIMETABLE

8.1 Notice of Elections

The National Secretary shall notify all members about forthcoming elections.

8.2 The Election process shall proceed as set out in the following schedule, which shall be modified as necessary.

Interval (Days)	Activity	Mode of Communication
Start	Send Nomination Forms to ALL KMA Divisional Chairpersons	Regular Postal Mail/E-mail/ Website
30	Receipt of Nomination Forms in KMA House	Postal / Hand delivery/E-mail
24	Announcement of candidates and respective offices they are running for	Website
	Withdrawal of Received Nominations and Candidates. Seven- (7) days before vote counting	
	Voting opens for all elective posts	
1	Counting the votes	
Variable	Present Election Results to Annual General	

9.0.0 NOMINATIONS

9.1.0 Nominations shall be presented using Form 1.

9.1.1 Nominations of candidates for the above posts shall be invited from the general membership of the Association, and they shall be valid if submitted by the date specified by the Election Committee during each Election period.

9.1.2 Each Member, who wishes to stand for any of the aforementioned offices, shall submit his /her nomination papers duly proposed by ONE, and seconded by another ONE current fully paid up members of the Association.

- (a) Each candidate shall sign against his/her name as consent for nomination for the office.
- (b) Each candidate shall attach a brief STATEMENT about himself/herself covering information, which he/she would wish to share with voters, such as his/her background, experiences or how he/she hopes to serve the KMA. The Statement shall not exceed two hundred- (200) words.
- (c) The proposers and seconder shall also sign against their names, showing their support for the candidate.

9.1.3 Every eligible member shall be allowed to stand for only ONE of the offices listed in Rule 3.1.1.

9.1.4 If only one Member presents his/her Nomination Papers with regard to any of the above offices, he/she shall be elected to such office unopposed and there shall be no voting.

9.1.5 Verification of Nominations shall be done, in the presence of candidates or their representatives, using the Nomination Check List (Form 2), as soon as documents are received by the Secretary, in KMA House, (Rule 4.3).

(a) Only ORIGINAL nomination papers and certified copies of receipts shall be accepted.

(b) FAX and Photocopies of original nomination papers shall NOT be accepted.

9.1.6 All nomination papers, which shall have been verified and accepted, shall be forwarded, within four-(4) days, to the Secretariat of the National Elections Committee for further processing.

9.2.0 WITHDRAWAL OF NOMINATIONS

9.2.1 Each candidate who, with the support of one Proposer and one Seconder, shall have submitted his/her nomination by the stipulated date, shall be allowed to withdraw his/her nomination, in writing if so desired, so long as the withdrawal is done by the date decided upon by the National Elections Committee, as detailed in Rule 8.2.

9.2.2 Each withdrawal shall be signed by the candidate and his/her Proposer and Seconder.

9.3.0 NO NOMINATIONS

9.3.1 If no nominations are received for any particular office, National Elections Committee shall inform the National Secretary of KMA at least four- (4) weeks before the next AGM.

9.3.2 Members who shall be at the AGM shall elect, by secret ballot, a willing and otherwise qualified, member of their choice, from among those present to occupy such office. Or

9.3.3 Members shall decide to take any other appropriate action.

10.0.0 ANNOUNCEMENT OF CANDIDATES

10.1.0 After verification pursuant to 9.1.5 and 9.1.6 and withdrawals pursuant to 9.2.0, the National Elections Committee shall announce the Candidates who shall be eligible to run in the election and the office they are running for.

10.2.0 The announcement shall be made on the KMA Website.

10.3.0 Each candidate shall provide his/her passport size colored photograph, which shall appear on the KMA Website during the announcement.

10.4.0 Statements (See Rule 9.1.2[b]), from each candidate shall be made available on the KMA Website during the announcement.

10.5.0 Voting

10.5.1 The mode of voting shall be as prescribed by the National Elections Committee.

10.5.2 The Guidelines and instructions concerning voting shall be made available on the KMA Website.

10.7.0 Counting of Cast Votes

10.7.1 Votes shall be counted at KMA House, or at such other place as may be appointed by the National Elections Committee.

10.7.2 The following shall attend and witness the counting of votes.

(a) Members of the KMA Trust, acting as the National Elections Committee.

(b) Members of the KMA National Executive Committee.

(c) All candidates for election to National Offices.

(d) One Agent, who shall be a fully paid up member, representing one candidate, who shall identify himself/herself to the Chairman/Chairperson of the National Elections Committee.

(e) KMA Staff: To assist in the assignment.

(f) Not more than 12- (twelve) other fully paid up members of KMA, with prior consent of the National Elections Chairman/Chairperson, in consultation with candidates.

11.0.0 RESULTS OF NATIONAL ELECTIONS

11.1.0 Election Results

11.1.1 The Chairman/Chairperson of the National Elections Committee shall announce results of all votes which shall have been counted, to those who shall be present at the counting venue.

11.1.2 Candidates or their agents who shall be present at the process of counting shall sign the document containing results and thereby:

- (a) Accept the election results as announced.
- (b) Certify that the election process and results were free, fair and transparent.

11.2.0 Objections to Election Results

11.2.1 Candidates or agents who shall be present at the process of counting of votes, may apt to decline to sign the document containing election results and by so doing register their objections. However, such objections shall only be valid, provided that they are presented in writing, within forty-eight- (48) hours, after counting of votes, to the Chairman/Chairperson of the National Elections Committee, indicating reasons.

11.2.2 If any candidate or his/her agent is absent during the process of counting of votes, then such a candidate may, if he/she so wishes, present his/her objections, in writing, to the Chairman/Chairperson of the National Elections Committee within forty-eight- (48) hours after the counting of votes.

11.2.3 The National Elections Committee shall investigate and, where possible, resolve all objections, which shall be addressed to them.

11.2.4 If any objection is not settled to the satisfaction of any candidate, the chairman/chairperson of the National Elections Committee shall forward such a case to the Chairman/Chairperson of the National Elections Appeals Tribunal for arbitration.

12.0 Annual General Meeting: Report

12.1 The Chairman/Chairperson of the National Elections Committee shall present reports containing results of, and any other relevant reports pertaining to, National Elections to KMA members, at the next AGM.

12.2 In the event of a tie for any contested position, the winner shall be decided by a simple majority of votes, which shall be cast during an AGM, in compliance with the following provisions.

- (a) Each one of the leading contestants shall be allowed a period, which shall not exceed ten- (10) minutes, in order to present his/her vision and plans for the post, if he/she is elected.
- (b) Each registered and fully paid up member of KMA attending the AGM shall be allowed to cast only one vote on that occasion.
- (c) Voting by proxy shall not be permitted (Rule 7.4.5 [b]).
- (d) Votes shall be cast for only the leading contestants for that particular position;
- (e) Voting shall in secret; and
- (f) In the event of a tie persisting between the leading contestants, the eventual winner shall be decided through a vote, which shall be cast by the Returning Officer.

13.0 APPEALS

13.1 There shall be a National Elections Appeals Tribunal, which shall be appointed every two- (2) years by the National Governing Council, on recommendation by the National Executive Committee.

13.2 The National Elections Appeals Tribunal shall consist of three- (3) members, who shall be nominated from among the general membership of KMA. The tribunal shall consist of senior and responsible members of the Association, preferably past chairmen.

13.3 Members of the National Elections Appeals Tribunal shall elect, from among themselves, a Chairman/Chairperson who shall preside during their deliberations.

13.4 All appeals against decisions of the National Elections Committee, regarding objections, shall be forwarded to the Chairman/Chairperson of the National Elections Appeals Tribunal.

13.5 All appeals, which will be referred by the Chairman/Chairperson of the National Elections Committee, in accordance with Rule 11.2.3, shall be sent, to the Chairman of the National Elections Appeals Tribunal, not more than seven-- (7) days after the counting of votes, for determination before the following AGM. 13.6 The Chairman/Chairperson of the National Elections Appeals Tribunal shall present findings of the Tribunal to the AGM.

13.7 Decisions of the National Elections Appeals Tribunal shall be final.

SECTION II **ELECTIONS IN DIVISIONS**

1.0 VOTING VENUE

1.1 Elections shall be carried out at Division headquarters, or other suitable premises, as shall be decided by Division Councils.

2.0 DIVISION OFFICE BEARERS

2.1 The following officials shall be elected by bona fide members within respective Divisions.

- (a) HONORARY DIVISION CHAIRMAN
- (b) HONORARY DIVISION VICE CHAIRMAN
- (c) HONORARY DIVISION SECRETARY
- (d) HONORARY DIVISION TREASURER

3.0 DIVISION ELECTIONS COMMITTEE

3.1 During Division AGMs members shall appoint three- (3) member election committees. It shall be the responsibility of such committees to organize elections in respective Divisions.

3.2 Any member of a Division who wishes to stand for any position as an office bearer in the division shall be disqualified from membership of the Division Election Committee.

3.3 Chairpersons of Division Election Committees shall also be Returning Officers during their respective elections.

3.4 Members of Division Election Committees shall serve for periods not exceeding two- (2) years, but shall be eligible for one reappointment only.

4.0 FUNCTIONS OF DIVISION ELECTIONS COMMITTEES

To organize and supervise elections within Divisions.

5.0 SUBSCRIPTIONS

See Rule 6.0 (KMA National Elections).

6.0 ELIGIBILITY

See Rule 7.0 (KMA National Elections).

7.0 DIVISION ELECTIONS TIME TABLE

7.1 Elections shall be conducted every two- (2) years.

7.2 The election process shall be completed NOT later than 31st January of the Election year.

7.3 Voting shall take place at Division AGMs.

8.0 PROCESS OF DIVISION ELECTIONS

8.1 Notices of elections in Divisions shall be sent out, by Division Secretaries, at least three- (3) weeks before the dates of AGMs in Divisions.

8.2 Members of Divisional Councils shall elect officials, including Returning Officers, who shall officiate during elections in their respective Divisions.

8.3 If more than one candidate is proposed, election shall be by secret ballot.

9.0 COUNTING OF VOTES

In the event that there is more than one candidate for any of the contested positions, votes shall be counted at respective Division headquarters. The process shall be witnessed by the members.

10.0.0 RESULTS OF DIVISION ELECTIONS

10.1.0 Election Results

10.1.1 Results of elections shall be announced by the Returning Officer to members who shall be present during the counting of votes.

10.1.2 Candidates or their Agents shall sign the paper bearing the results and thereby

- (a) Accept the results.
- (b) Certify that the election process and results were free, fair and transparent.

10.1.3 In the event of a tie for any contested position, the winner shall be decided by a simple majority of votes, which shall be cast during an AGM of a Division, in compliance with the following provisions.

- (a) Each one of the leading contestants shall be allowed a period, which shall not exceed five- (5) minutes, in order to present his/her vision and plans for the post, if he/she is elected.
- (b) Each registered and fully paid up member of KMA attending the AGM of a Division shall be allowed to cast only one vote on that occasion.
- (c) Voting by proxy shall not be permitted (National Elections: Rule 7.4.5 [b]).
- (d) Votes shall be cast for only the leading contestants for that particular post;
- (e) Voting shall be by secret ballot; and

(t) In the event of a tie persisting between the leading contestants, the eventual winner shall be decided through a vote, which shall be cast by the Returning Officer.

10.2.0 Objections to Election Results

10.2.1 Candidates or their Agents who shall be present at the process of counting may opt to decline to sign the document containing election results and by so doing register their objections. However, such objections shall only be valid, provided that they are presented in writing, within forty-eight- (48) hours, after counting of votes, to the Chairman/Chairperson of the National Elections Committee, indicating reasons.

10.2.2 If any candidate or his/her agent is absent during the process of counting of votes, then such a candidate may, if he/she so wishes, present his/her objections, in writing, to the Chairman/Chairperson of the National Elections Committee within seven- (7) days after the counting of votes.

10.2.3 The Chairman/Chairperson of the National Elections Committee shall convene a meeting of the Committee, for purposes of arbitration, within seventy-two- (72) hours, after receiving written communications regarding objections.

10.2.4 The decision of the National Elections Committee shall be communicated in writing to relevant Divisions as well as the National Governing Council.

11.0 Report: National Elections Committee

11.1 Returning officers of Division Election Committees shall send written reports on elections and results, in respective Divisions, to the Chairman/Chairperson of the National Elections Committee, as well as Division AGMs, not later than seven- (7) days after the counting of votes.

11.2 The Chairman/Chairperson of the National Elections Committee shall present results, and report on any other relevant matters pertaining to Division Elections to KMA members at the next National AGM.

12.0 APPEALS

12.1 All appeals against decisions of Division Elections Committees shall be referred, in writing, to the Chairman/Chairperson of the National Elections Committee, with copies to the National Governing Council, NOT later than twenty- (21) days after elections in respective Divisions.

12.2 All appeals against decisions of the National Elections Committee shall be forwarded to the Chairman of the National Elections Appeals Tribunal.

12.3 The Chairman/Chairperson of the National Elections Committee shall present findings of the Tribunal to the AGM.

12.4 Decisions of the National Elections Appeals Tribunal shall be final.

Appendix 1
**KENYA MEDICAL ASSOCIATION
NATIONAL ELECTIONS RULES**

PRE - NOMINATION GUIDELINES

Members are advised to take into account points, which are outlined below, and which are not exhaustive, when nominating candidates for contestable positions. Proposers should obtain their candidate's agreement before putting forward a nomination. The candidate, proposer and seconder must each be up to date with payment of the annual subscription (See also Rule 9.00 concerning pre — nomination requirements).

I. HONORARY PRESIDENT

1. Personal Specifications

Ideally the Hon. President should be

- (a). A proven leader with the ability to lead members
- (b). A visionary with a clear understanding of the role of KMA.
- (c). A motivator, to encourage participation in KMA work and support growth of the KMA.
- (d). An advocate for the profession with the Government at Ministerial and other organisations at Executive level.
- (e). Committed to supporting and enhancing standards of practice through training, education, and continuing professional education development and welfare.
- (f). A practicing or recently retired practitioner.
- (g). Experienced in representing an organization at a senior level and/or willing to speak his /her mind.
- (h). IT literate or willing to undertake training.
- (i). Available and willing to undertake the role within the republic and beyond.

2. Key Responsibilities

Specific

- (a). The Hon. President has a leading role in the development of KMA policy.
- (b). He/she plays a critical representative role at a senior level in a wide range of organisations and fora.
- (c). Specific detailed work across a wide range of activities will be shared by the Vice- President. He/she shall retain a very active interest in training and medical education in the republic.
- (d). The Hon. President is a Trustee of KMA. He/she must accept ultimate responsibility for directing affairs of KMA, to ensure that it is well run and meets the needs for which it is set up.
- (e). Accountable to KMA / NGC, which can overrule the President or any other person or committee.

II. HONORARY VICE-PRESIDENT

1. Personal Specifications

Ideally the Vice-President, should be:

- (a). Visionary, to contribute to the future of KMA
- (b). An able communicator
- (c). Demonstrably interested in the welfare of medical practitioners, including practice and standards.
- (d). Committed to the development of medical practitioners.
- (e). A practicing or recently retired medical practitioner.
- (f). Experienced in committee work
- (g). Experienced in representing an organization at a senior level.
- (h). IT literate or willing to undertake training.
- (i). Available to travel within the republic and beyond, as may be required.

Key Responsibilities

The Vice President currently has a distinct role in leading KMA policy development and delivery in the following key areas . These may be subject to change in line with the experience and interests of the elected individuals, including the President

- a) KMA standards
- b) Functions delegated by the president.
- c) In the President's absence the Vice-President is also a Trustee of KMA and must accept ultimate responsibility together with the President, for directing KMA affairs and ensuring that it is solvent and well run.
- d) Others, as may be required from time to time, as directed by the NGC
- e) Accountable to KMA/ NGC.

III. SECRETARY GENERAL

1. Personal Specifications

- o Commitment to KMA
- o Willingness and ability to devote the necessary time and effort
- o Strategic vision
- o Ability to make good, independent judgments.
- o Ability to think creatively
- o Willingness to speak his/her mind
- o Understanding and acceptance of the legal duties, responsibilities and liabilities of KMA
- o Ability to work effectively as a member of a team.

2. Responsibilities

Ensure that KMA complies with established laws and custom so as to maintain certain records for several purposes, including

- Accurate recollection of decisions
- Determination of eligibility to vote as entrusted in the KMA Trust.
- Continuity of policies and practices.
- Accountable to KMA / NGC.

IV TREASURER GENERAL

1. Personal Specifications

General

- o Commitment to KMA
- o Willingness and ability to devote the necessary time and effort
- o Strategic vision
- o Ability to make good, independent judgements.
- o Ability to think creatively
- o Willingness to speak his/her mind
- o Understanding and acceptance of the legal duties, responsibilities and liabilities of KMA
- o Ability to work effectively as a member of a team.

Specific

- Financial qualification / experience
- Some experience of charity finance, fund raising and pensions schemes
- Skills to analyse proposals and examine their financial consequences
- Preparedness to make relevant recommendations to KMA
- A willingness to be available to staff for advice and enquiries on an ad hoc basis.

2. Responsibilities

General

- Maintain an overview of KMA financial affairs
- Ensure financial viability of KMA
- Ensure that accurate financial records and procedures are maintained.
- Safeguard the good name / values of KMA
- Accountable to KMA NGC.

V. HONORARY ASSISTANT SECRETARY GENERAL

Personal Specifications

- Commitment to KMA
- Willingness and ability to devote the necessary time and effort
- Strategic vision
- Ability to make good, independent judgments.
- Ability to think creatively
- Willingness to speak his/her mind
- Understanding and acceptance of the legal duties, responsibilities and liabilities of KMA
- Ability to work effectively as a member of a team.
- willingness to be available to staff for advice and enquiries on an ad hoc basis.

Key Responsibilities

The Assistant Secretary General currently has a distinct role in assisting the Secretary General in his/her duties and delivery in the following key areas. Any other duties as may be assigned by NEC.

- a) KMA Secretariat Human Resource management including staff appraisals and Disciplinary process.
- b) Functions delegated by the Secretary General.
- c) Others, as may be required from time to time, as directed by the NGC
- d) Accountable to KMA/ NGC.

**KENYA MEDICAL ASSOCIATION
NATIONAL ELECTIONS RULES**

**NOMINATION FORM
FOR THE OFFICE OF:**

DATE OF NATIONAL ELECTIONS:

CANDIDATE'S NAMES (In Full, as they should appear on the Ballot Paper):

.....KMA Membership No.....
MP&DB Reg. No.

Address:

.....

.....

- I certify that I have paid ALL my Association's dues, up to December 31", 20... Certified Copy of original receipt attached (Rule 7.1.3).
- I am willing to accept nomination and agree to stand for this post. If elected, I promise to uphold the honour, traditions and Rules of KMA to the best of my ability.
- I have not been convicted of any criminal offence (Rule 7.3.2 [b]).

Candidate's Signature: **Date:**

Proposer's Names (In Full).....KMA Membership No.:
Address:
.....

I certify that I have paid ALL my Association's dues, up to December 31", 20... Certified Copy of original receipt attached (Rule 7.1.3).

Proposer's Signature: **Date:**

Seconder's Names (In Full)KMA Membership No.....
Address;
.....

I certify that I have paid ALL my Association's dues, up to December 31", 20... Certified Copy of original receipt attached (Rule 7.1.3).

Seconder's Signature: **Date:**

NOTE

1. All the present holders of National Offices are eligible to stand for those offices IF THEY HAVE NOT SERVED TWO CONSECUTIVE TERMS.
2. A Copy of the Candidate's "STATEMENT" and PASSPORT SIZE COLORED PHOTOGRAPH should be submitted with this Nomination form for distribution to voters.
3. Responsible canvassing is allowed as long as KMA facilities and staff are not involved.

PLEASE RETURN THIS NOMINATION FORM TO:

THE CHAIRMAN/CHAIRPERSON

KMA NATIONAL ELECTION COMMITTEE KMA HOUSE, CHYULU ROAD

P.O. Box 48502 — 00100

NAIROBI — GPO

SO AS TO REACH THE KMA NATIONAL OFFICE NOT LATER THAN (Enter Date):

Appendix 3

FORM 2

**KENYA MEDICAL ASOCIATION
NATIONAL ELECTIONS RULES**

**NOMINATIONS FORM
CHECK LIST**

DATE OF NATIONAL ELECTIONS:

ELECTABLE OFFICES

- HON. PRESIDENT
- HON. VICE PRESIDENT
- HON. NATIONAL SECRETARY
- HON. NATIONAL TREASURER
- HON. NATIONAL ASSISTANT SECRETARY

OFFICE: *								
NAMES OF CANDIDATE (In Full)	KMA No.	Membership payment made on: Amount due (sh.): Receipt No. Copy attached			Received 1. Nom in. Form 2. Copy of recpt		COMMENT	
		Year ending 31 st December		Current Year				ELIGIBLE
DIVISION:	YES	NO	YES	NO	YES	NO	YES	NO
Proposer								
Seconder								
CONCLUSION								
Proposer's NAME	KMA No.	Membership payments made on: Amount due (sh.): Receipt No.:Copy attached			Received 1.Copy of receipt 2.Other		COMMENT	
		Year ending 31 st December		Current Year				ELIGIBLE
Seconder's NAME	KMA No.	Membership payment made on: Amount due (sh.): Receipt No.: Copy attached			Received 1.Copy of receipt 2.Other. Other		COMMENT	
		Year ending 31' December		Current Year				ELIGIBLE

***Enter appropriate Office**

Checked by Secretary (National Elections Committee):

Signature: Date:

Confirmed by Chairman/Chairperson (National Elections Committee):

Signature: Date: